

Request for Proposals

Walston/Triangle Building Renovation

**Town
Of
Saratoga**

Town of Saratoga

PO Box 206

6904 Main Street

Saratoga, NC 27873

Request for Proposal (RFP) - Walston/Triangle Building Renovation Project

Dear Prospective Bidders,

The Town of Saratoga is seeking proposals from qualified contractors for the renovation of the Walston/Triangle Building. The purpose of this renovation project is to restore and modernize the building, ensuring a safe and functional space that meets the diverse needs of the community.

The renovation project for Walston/Triangle Building includes but is not limited to the following:

Structural:

- Repair foundation and framing of left rear corner of building.
- Installation of ADA compliant wheelchair ramp.

Interior:

- Removal of upper windows and closure of resulting holes
- Replacement of downstairs windows
- Removal of interior wall panels
- ADA accessible bathroom installation (vanity, sink, toilet, handrails, cabinets, etc.)
- Installation of insulation
- New framing and repair of interior framing
- Interior trim work
- Sheetrock Installation
- Installation of Luxury Vinyl Plank (LVP) flooring
- Painting
- Termite Treatment

Exterior:

- Frame underpinning and enclose crawl space
- Install plastic in crawl space
- Repair of damaged soffit and covering of new soffits
- Installation of vinyl siding on walls and gables
- Repair or replacement of damaged roof sheathing
- Installation of standing seam metal roofing
- Refurbishment of front glass entrance and door, including a new front door if necessary

Electrical and Mechanical Systems:

- Upgrade or replace outdated electrical wiring to meet current building codes and energy efficiency standards.
- Installation of an appropriately sized HVAC system (likely 2.5 ton)

Permitting and Compliance:

Obtain all necessary permits, adhere to local regulations, and ensure compliance with relevant building codes throughout the renovation process including debris removal, dumpster and portable toilet rental, and final cleanup of site

Proposal Submission Requirements:

Interested contractors must submit a complete proposal that includes:

- **Company Profile:** Provide details about your company, including experience in similar renovation projects, qualifications, staffing, and relevant licenses.
- **Project Approach:** Describe your proposed approach to the renovation, including timelines and milestones.
- **Budget and Cost Breakdown:** Present a detailed budget outlining all costs associated with the project, including labor, materials, permits, and any additional expenses.
- **References:** Provide references from previous clients for similar renovation projects, including contact information for verification purposes.

Written and sealed proposals must be received by 12:00 p.m. on Friday May 24, 2024, at the Town Hall at the following address:

Town of Saratoga
C/O Brenda Wilson
Town Clerk
PO Box 206
6904 Main Street
Saratoga, NC 27873

Timeline:

- RFP Issuance Date: March 29, 2024
- Opening for Submission of Proposals: April 15, 2024
- Deadline for Submission of Proposals: May 24, 2024 @ 12:00pm
- Opening of Sealed Proposals: May 24, 2024 @12:00pm
- Evaluation of Proposals: May 24, 2024- June 14, 2024
- Contract Award Notification: June 28, 2024

Important Note: An optional pre-proposal meeting will be held at 2pm on April 15 at Town of Saratoga Building #2 (former fire station) to provide interested bidders with an opportunity to ask questions, visit the project site, and gain a better understanding of the project requirements.

The building will be open for visits every Monday and Wednesday from 2pm-4pm until May 10th. Please visit Town Hall to notify that you are on site.

This information is available in Spanish or any other language upon request. Please contact Brenda Wilson, at 252-238-3487 or at 6904 Main Street, Saratoga, NC 27873 for accommodation for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Brenda Wilson al 252-238-3487 o en 6904 Main Street, Saratoga, NC 27873 de alojamiento para esta solicitud.

We look forward to receiving your proposals to revitalize the Walston/Triangle.

